

## Notice of Meeting

# Licensing Sub-Committee

**Date:** *Monday, 06 October 2014*

**Time:** 09:30

**Venue:** The Council Chamber, (Guildhall, Andover), High Street, Andover, Hampshire

**For further information or enquiries please contact:**

Christine Hastings - **01264 368007**

email [chastings@testvalley.gov.uk](mailto:chastings@testvalley.gov.uk)

**Legal and Democratic Service**

Test Valley Borough Council,  
Beech Hurst, Weyhill Road,  
Andover, Hampshire,  
SP10 3AJ

[www.testvalley.gov.uk](http://www.testvalley.gov.uk)

The recommendations contained in the Agenda are made by the Officers and these recommendations may or may not be accepted by the Committee.

## Membership of Licensing Sub-Committee

### MEMBER

Councillor A Hope

Councillor I Andersen

Councillor J Budzynski

### WARD

Over Wallop

St.Mary's

Winton

# Licensing Sub-Committee

Monday, 06 October 2014

## AGENDA

The order of these items may change as a result of members of the public wishing to speak

- 1 Apologies
- 2 Appointment of Chairman
- 3 Declarations of Interest
- 4 Licensing Procedure Rules - Licensing Sub-Committee 4 - 6  
Procedure Rules for Licensing Sub-Committee
- 5 Application for a new Premises Licence - Andover Stores, 1 Shakespeare Avenue, Andover SP10 3DR 7 - 27  
To determine an application for a new Premises Licence for Andover Stores

## **ITEM 4**

### **Licensing Procedure Rules - Licensing Sub-Committee**

#### **Application**

These Procedure Rules shall apply to all hearings of applications and other matters pursuant to the Licensing Act 2003 and subordinate legislation and any amendments thereto and the Gambling Act 2005 and subordinate legislation and any amendments thereto.

#### **Terms of Reference of the Licensing Sub-Committee:**

1. Ward Councillors will have no involvement in the decision making process.

#### **Procedure for hearing licensing applications:**

1. The Council's scheme of public participation will not apply.
2. At the commencement of the hearing the Chairman will explain the procedure to all those present.
3. The Hearing shall take place in public. The Sub-Committee may exclude the public from all or part of the hearing where it considers that the public interest in so doing outweighs the public interest in the hearing or that part of the hearing, taking place in public.
4. A party to whom notice has been given may attend the hearing and may be assisted or represented by a person whether or not that person is legally qualified.
5. The hearing shall take the form of a discussion led by the Sub-Committee.
6. Cross-examination will not be permitted unless the Sub-Committee considers it is required for it to consider the representations, application or notice as the case may require.
7. The Sub-Committee may impose a maximum period of time for each party to address the Sub-Committee in hearings pursuant to the Licensing Act 2003.
8. To facilitate the discussion the following procedure will be followed in all cases except for reviews when 8(b) shall apply and interim steps hearings for expedited summary reviews when 8(c) shall apply:
  - (a) (i) The Licensing Manager of the Council or his representative will present the facts of the application and action taken, to the Sub-Committee.

- (ii) The Applicant or his representative may address the Sub-Committee.
    - (iii) Other parties may address the Sub-Committee in the following order:
      - Responsible authorities
      - Interested parties
  - (b)
    - (i) The Licensing Manager of the Council or his representative will present the facts of the review and action taken, to the Sub-Committee.
    - (ii) The person requesting the review may address the Sub-Committee.
    - (iii) The licence holder may address the Sub-Committee.
    - (iv) Other parties may address the Sub-Committee in the following order:
      - Responsible authorities
      - Interested parties
  - (c)
    - (i) The Licensing Manager of the Council or his representative will present the facts giving rise to the review, and will outline any action taken, to the Sub-Committee.
    - (ii) The Police officer requesting the review or his representative may address the Sub-Committee.
    - (iii) The licence holder or his representative may address the Sub-Committee.
9. The Sub-Committee may permit the applicant or any party to question any other party subject to Rule 6.
10. The Members of the Sub-Committee may ask any questions of the Licensing Manager or his representative, or of any party or other person appearing at the hearing.
11. Documentary or other evidence may be produced at the hearing with the consent of all the parties.
12. Where a party fails to attend or be represented and the Sub-Committee considers it necessary in the public interest it may adjourn the hearing to a specified date or hold the hearing in a party's absence, unless it is a hearing to determine interim steps under an expedited summary review in which case the meeting may proceed in a party's absence.

13. The Sub-Committee may require any person attending the hearing who in their opinion is behaving in a disruptive manner to leave the hearing and refuse to permit that person to return or permit him to return only on such conditions as the Sub-Committee may specify. Any such person may submit to the Sub-Committee in writing before the end of the hearing any information which he would have been entitled to give orally had he not been required to leave.
14. The Sub-Committee may ask questions of its legal adviser.
15. The Sub-Committee will deliberate in private.
16. The Sub-Committee may request advice in private of its legal adviser regarding the drafting of reasons.
17. In the case of a hearing under the sections and circumstances set out in Regulation 26(1) of the Licensing Act 2003 (Hearings) Regulations 2005 (or any amending legislation) or an interim steps hearing, the Sub-Committee will make its determination at the conclusion of the hearing.

In any other case the Sub-Committee will make its determination either at the conclusion of the hearing or within the period of five working days beginning with the day or the last day on which the hearing was held.

18. A record of the hearing will be taken in a permanent and intelligible form.

## **ITEM 5      Application for a new Premises Licence – Andover Stores, 1 Shakespeare Avenue, Andover SP10 3DR**

### **1      The application**

- 1.1      The application is by Mr K Jose and Mrs V Smithamol for the premises known as Andover Stores, 1 Shakespeare Avenue, Andover SP11 3DR. The premises do not currently hold any form of licence under the terms of the Licensing Act 2003. The applicants have applied for a Premises Licence for the sale by retail of alcohol for consumption off the premises from 0700 to 2300 hours Monday to Saturday and from 0800 to 2200 hours Sunday. This application has attracted a representation necessitating the application to be determined at a hearing. A copy of the application is attached as Annex 1 to this report.

### **2      Background**

- 2.1      The premises are a former beauty salon located in a small parade of shops in an established residential area of Andover. Adjacent premises include a chip shop, launderette, chemist and hairdressers. The premises have now opened as a 500 square foot general convenience store trading under the 'Premier' brand and wishes to sale alcohol for consumption off the premises. The shop will open for hours to suit the needs of local residents and will also provide an on-line shopping and delivery service.

### **3      Promotion of the Licensing Objectives**

- 3.1      The applicant makes the following comments in relation to the steps taken to promote the four licensing objectives:
- a) General – This is a small community based traditional grocer (due to open 25 August) offering [a] full range of normal domestic products, newspapers, tobacco and alcohol. The size of the property and layout (plan enclosed) will allow full control of access. The business will fully embrace the local community's needs by offering delivery of shopping and on line sales.
  - b) The prevention of crime and disorder – Full CCTV system will be installed, with seven days recall, covering all potential vulnerable areas including the main doors and external front and side areas.
  - c) Public safety – The nature of this business will present few safety issues.
  - d) The prevention of public nuisance – Customers will be encourage[d] after 8.00pm in particular to not congregate around the external [area] of the store potentially causing a local noise nuisance. The only music being played will be very low key background music within the shop only.

- e) The protection of children from harm – We are very aware of the risks concerning the sale of alcohol to children (and other age restricted products). All staff (including delivery drivers) will be fully trained in the sale of alcohol to minors, this training will be recorded and updated six monthly (training records enc.). The age recognition policy will be strictly “Challenge 25” [and] we only accept photo driving licences and passports as ID.

The measures to promote the licensing objectives are of relevance when considering the representation received.

#### **4 Relevant Representations – Responsible Authorities**

- 4.1 **TVBC Housing and Environmental Health Service** – The Environmental Protection Team raises no objection to the application.
- 4.2 **Hampshire County Council Trading Standards Service** – The applicant has agreed to the licence conditions set out in Annex 2 attached to this report as recommended by Trading Standards who thus have no objection.
- 4.3 **Hampshire County Council Safeguarding Unit** – Does not have any conditions or representations for this application.
- 4.4 **TVBC Planning & Building Service** – Having examined the application the Service has no comments to make.

#### **5 Relevant Representations – Other Persons**

- 5.1 D M Grist – Objection to the application on the grounds that the licensing objectives of prevention of crime and disorder and prevention of public nuisance will not be achieved. See Annex 3 to this report.

#### **6 Policy Considerations**

- 6.1 It is considered that the following extracts from the guidance issued by the Secretary of State under section 182 of the Licensing Act 2003 (June 2013 edition) are relevant.

2.1-2.7 – Crime and disorder

2.18-2.24 – Public nuisance

3.7-3.9 – Mobile, remote, internet and other delivery sales

8.33-8.41 – Steps to promote the licensing objectives

9.1, 9.3, 9.27-9.40 – Determining applications

10.1-10.13 – Conditions

A copy of the Secretary of State’s Guidance will be provided at the meeting for Members of the Sub Committee. Additional copies can be obtained from the Home Office website.

- 6.2 It is considered that the following extracts from the Licensing Authority’s own Statement of Licensing Policy are relevant to this application:

Section A Prevention of Crime and Disorder

Section C Prevention of Public Nuisance

The Statement of Licensing Policy has either previously been provided for Members of the Sub Committee or will be provided at the hearing. Copies can also be obtained from the Licensing Section of the Legal and Democratic Service or downloaded from the Council's website.

**7 Observations**

7.1 The Committee is obliged to determine this application with a view to promoting the four licensing objectives of prevention of crime and disorder, public safety, prevention of public nuisance and the protection of children from harm. In making its decision, the Committee is also obliged to have regard to the national Guidance and the Council's own Statement of Licensing Policy. The Committee must also have regard to all of the representations made and the evidence it hears. The Committee must take such of the following steps as it considers appropriate for the promotion of the licensing objectives:

- a) Grant the application as requested
- b) Modify the conditions of the licence, by altering or omitting or adding to them. (The Committee may where appropriate attach different conditions to different parts of the premises concerned and/or to different licensable activities).
- c) Reject the whole or part of the application (in the case of the latter for example by only allowing some of the licensable activities or permitting them to take place at times other than those requested).

The Committee is asked to note that it may not modify the conditions or reject the whole or part of the application merely because it considers it desirable to do so. It must actually be appropriate in order to promote one or more of the four licensing objectives:-

- a. Prevention of crime and disorder
- b. Public safety
- c. Prevention of public nuisance
- d. Protection of children from harm

Background Papers (Local Government Act 1972 Section 100D)

Premises Licence application reference PREM/14/ for Andover Stores, Andover.

Confidentiality

It is considered that this report does not contain exempt information within the meaning of Schedule 12A of the Local Government Act 1972, as amended, and can be made public.

No of Annexes:	3		
Author:	Michael White	Ext:	8013
File Ref:	PREM/14/		
Report to:	Licensing Sub-Committee	Date:	6 October 2014

Test Valley Borough Council

**Application for a premises licence to be granted  
under the Licensing Act 2003**

**PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST**

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

I/We KOSHIA JOSE & VENGINIKKATTU CHACKO SMITHAMOL

*(Insert name(s) of applicant)*

apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003

**Part 1 – Premises Details**

Postal address of premises or, if none, ordnance survey map reference or description <b>1 SHAKESPEARE AVENUE</b>			
<b>Post town</b>	ANDOVER	<b>Postcode</b>	SP10 3DR
Telephone number at premises (if any)			
Non-domestic rateable value of premises		£BAND B (fee payable £190)	

**Part 2 - Applicant Details**

Please state whether you are applying for a premises licence as  
Please tick as appropriate

- a) an individual or individuals \*  please complete section (A)
- b) a person other than an individual \*
- i. as a limited company  please complete section (B)
- ii. as a partnership  please complete section (B)
- iii. as an unincorporated association or  please complete section (B)
- iv. other (for example a statutory corporation)  please complete section (B)

- c) a recognised club  please complete section (B)
- d) a charity  please complete section (B)
- e) the proprietor of an educational establishment  please complete section (B)
- f) a health service body  please complete section (B)
- g) a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales  please complete section (B)
- ga) a person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 (within the meaning of that Part) in an independent hospital in England  please complete section (B)
- h) the chief officer of police of a police force in England and Wales  please complete section (B)

\* If you are applying as a person described in (a) or (b) please confirm:

Please tick yes

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or
- I am making the application pursuant to a statutory function or
- a function discharged by virtue of Her Majesty's prerogative

**(A) INDIVIDUAL APPLICANTS** (fill in as applicable)

Mr <input checked="" type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev)	
<b>Surname</b> JOSE			<b>First names</b> KOSHIA		
I am 18 years old or over				<input type="checkbox"/> Please tick yes	
Current postal address if different from premises address					
Post town	ANDOVER			Postcode	
Daytime contact telephone number					
E-mail address (optional)					

**SECOND INDIVIDUAL APPLICANT (if applicable)**

Mr <input type="checkbox"/>	Mrs <input checked="" type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev)	
Surname <b>SMITHANDOL MOL</b>			First names <b>VENGINIKKATTU CHACKO</b>		
I am 18 years old or over				<input type="checkbox"/> Please tick yes	
Current postal address if different from premises address					
Post town	<b>ANDOVER</b>			Postcode	<b>SP</b>
Daytime contact telephone number					
E-mail address (optional)					

**(B) OTHER APPLICANTS**

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.

Name
Address
Registered number (where applicable)
Description of applicant (for example, partnership, company, unincorporated association etc.)
Telephone number (if any)
E-mail address (optional)

**Part 3 Operating Schedule**

When do you want the premises licence to start?

DD	MM	YYYY
01	10	2014

If you wish the licence to be valid only for a limited period, when do you want it to end?

DD	MM	YYYY

This is a small (500 sq ft) shop unit situated in the middle of a housing estate . Adjacent existing businesses include , Chemist & Chip Shop . This unit has been unused for 2 years . The application is to support the opening of a General Supermarket (scheduled opening 25<sup>th</sup> August) under the "Premier" brand and allow it to sell Alcohol for consumption off the Premises only . The Shop will be open for long hours catering to all the local resident needs , providing On line shopping & delivery service. .

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

/
---

What licensable activities do you intend to carry on from the premises?

(Please see sections 1 and 14 of the Licensing Act 2003 and Schedules 1 and 2 to the Licensing Act 2003)

Provision of regulated entertainment

Please tick any that apply

- a) plays (if ticking yes, fill in box A)
- b) films (if ticking yes, fill in box B)
- c) indoor sporting events (if ticking yes, fill in box C)
- d) boxing or wrestling entertainment (if ticking yes, fill in box D)
- e) live music (if ticking yes, fill in box E)
- f) recorded music (if ticking yes, fill in box F)
- g) performances of dance (if ticking yes, fill in box G)
- h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H)

Provision of late night refreshment (if ticking yes, fill in box I)

Supply of alcohol (if ticking yes, fill in box J)

In all cases complete boxes K, L and M

**A**

Plays Standard days and timings (please read guidance note 6)			Will the performance of a play take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	<input type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
Mon			Please give further details here (please read guidance note 3)	Both	<input type="checkbox"/>
Tue					
Wed			State any seasonal variations for performing plays (please read guidance note 4)		
Thur					
Fri			Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list (please read guidance note 5)		
Sat					
Sun					

J

<b>Supply of alcohol</b> Standard days and timings (please read guidance note 6)			<b>Will the supply of alcohol be for consumption – please tick</b> (please read guidance note 7)	On the premises	<input type="checkbox"/>
				Off the premises	<input checked="" type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<b>State any seasonal variations for the supply of alcohol</b> (please read guidance note 4)		
Mon	07.00	23.00			
Tue	07.00	23.00			
Wed	07.00	23.00			
Thur	07.00	23.00			
Fri	07.00	23.00			
Sat	07.00	23.00			
Sun	08.00	22.00			
			<b>Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list</b> (please read guidance note 5)		

State the name and details of the individual whom you wish to specify on the licence as designated premises supervisor:

Name	
Address	
ANDOVER	
Postcode	SI
Personal licence number (if known) PERS/14/1327	
Issuing licensing authority (if known) TEST VALLEY	

K

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 8).

L

Hours premises are open to the public Standard days and timings (please read guidance note 6)			State any seasonal variations (please read guidance note 4)
Day	Start	Finish	
Mon	07.00		<p><b>Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list</b> (please read guidance note 5)</p>
		23.00	
Tue	07.00		
		23.00	
Wed	07.00		
		23.00	
Thur	07.00		
		23.00	
Fri	07.00		
		23.00	
Sat	07.00		
		23.00	
Sun	08.00		
		22.00	

**M** Describe the steps you intend to take to promote the four licensing objectives:

**a) General – all four licensing objectives (b, c, d and e) (please read guidance note 9)**

This is a small community based traditional grocer (due to open 25<sup>th</sup> August) , offering full range of normal domestic products , newspapers, tobacco , and Alcohol . The size of the property & layout (plan enclosed) will allow full control of access . The business will fully embrace the local communities needs by offering Delivery of Shopping & On Line sales

**b) The prevention of crime and disorder**

Full CCTV will be installed , with 7 days recall , covering all potential vulnerable areas , including the main doors & external front & side areas

**c) Public safety**

The nature of this business will present few safety issues

**d) The prevention of public nuisance**

Customers will be encourage after 8.00pm , in particular , to not congregate around the external of the store potentially causing a local noise nuisance . The only music being played will be very low key background music within the shop only.

**e) The protection of children from harm**

We are very aware of the risks concerning the sale of alcohol to children (and other age restricted products) All staff (including delivery drivers) will be fully trained in the sale of alcohol to minors, this training will be recorded & updated 6 monthly (training records enc.) The age recognition policy will be strictly "Challenge 25" we only accept Photo Driving Licenses or Passport as ID (Example Enc.)

**Checklist:**

Please tick to indicate agreement

- I have made or enclosed payment of the fee.
- I have enclosed the plan of the premises.
- I have sent copies of this application and the plan to responsible authorities and others where applicable.
- I have enclosed the consent form completed by the individual I wish to be designated premises supervisor, if applicable.
- I understand that I must now advertise my application.
- I understand that if I do not comply with the above requirements my application will be rejected.

**IT IS AN OFFENCE, LIABLE ON SUMMARY CONVICTION TO A FINE NOT EXCEEDING LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION.**

**Part 4 – Signatures** (please read guidance note 10)

**Signature of applicant or applicant's solicitor or other duly authorised agent** (see guidance note 11). If signing on behalf of the applicant, please state in what capacity.

Signature	KOSHIA JOSE
Date	7 <sup>th</sup> August 2014
Capacity	Owner

**For joint applications, signature of 2<sup>nd</sup> applicant or 2<sup>nd</sup> applicant's solicitor or other authorised agent** (please read guidance note 12). If signing on behalf of the applicant, please state in what capacity.

Signature	ENGINIKATTU CHACKO SMITHAMOL
Date	7 <sup>th</sup> August 2014
Capacity	Owner

ANDOVER STORES  
SALE OF ALCOHOL

AGE RECOGNITION POLICY

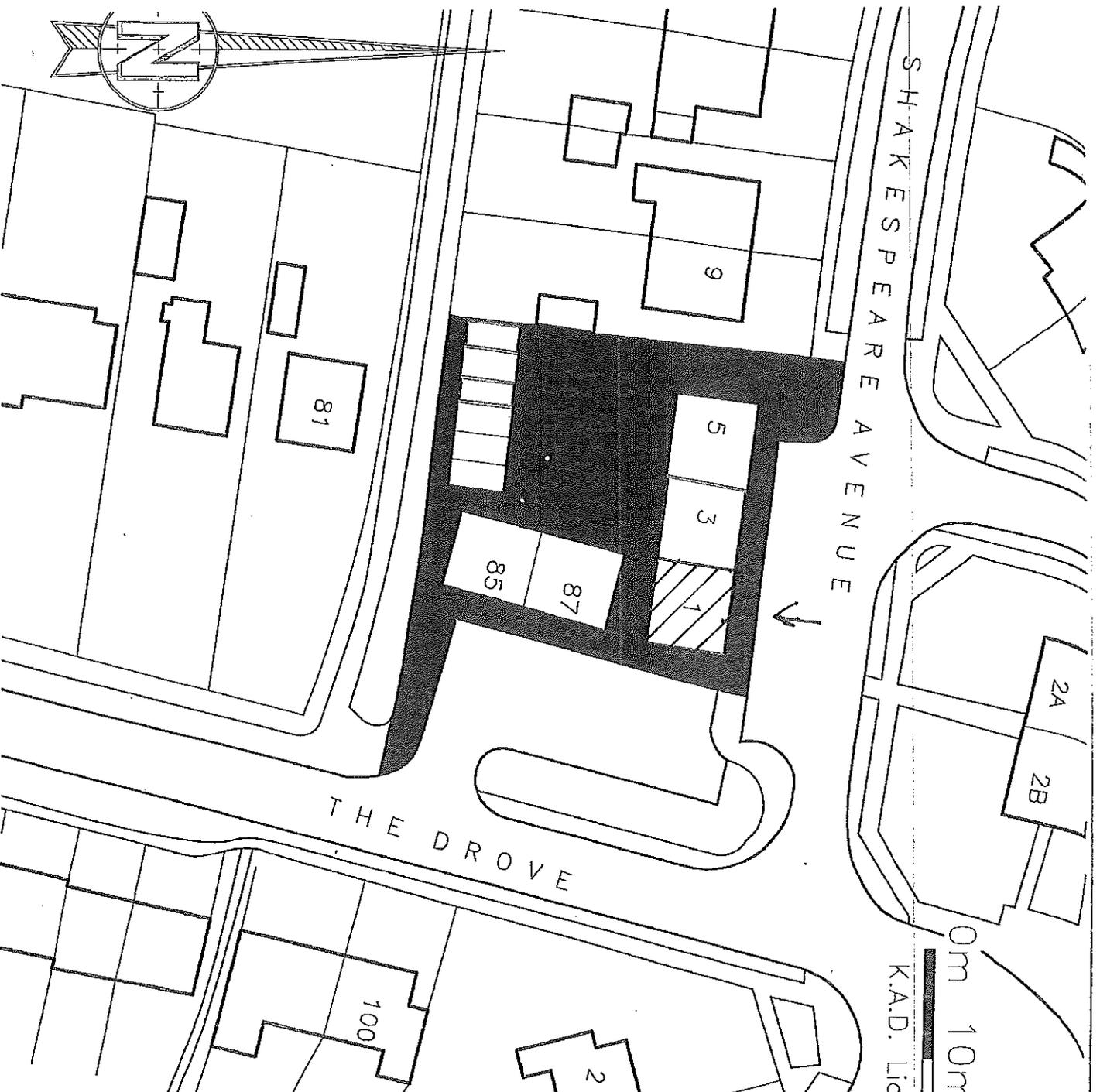
IF YOU ARE LUCKY ENOUGH TO  
LOOK UNDER 25  
WE ARE GOING TO ASK YOU FOR  
I.D. TO PROVE YOU ARE 18  
THE ONLY MEANS OF I.D. WE  
ACCEPT IS ;

PHOTO DRIVING LICENSE (PROV &  
FULL)  
OR VALID PASSPORT

ALCOHOL MUST NOT BE CONSUMED  
ON ANY PART OF THIS PREMISES

**STAFF TRAINING RECORDS ANDOVER STORES**

PREVENTION OF CRIME & DISORDER	PREVENT PUBLIC NUISANCE		PUBLIC SAFETY		PROTECT CHILDREN	
STAFF NAME →→→	TRAINEE SIGNATURE	TRAINER SIGNATURE	TRAINEE SIGNATURE	TRAINER SIGNATURE	TRAINEE SIGNATURE	TRAINER SIGNATURE
DATE OF TRAINING →→→						
I HAVE BEEN FULLY TRAINED IN THE THE AGE RECOGNITION POLICY						
I HAVE BEEN FULLY TRAINED IN THE POLICIES CONCERNING THE SALE OF ALCOHOL						
I HAVE BEEN FULLY TRAINED IN THE CUSTOMERS WHO CANNOT BE SOLD ALCOHOL						
I HAVE BEEN FULLY TRAINED IN THE SALE OF OTHER AGED RESTRICTED PRODUCTS						
I HAVE BEEN FULLY TRAINED IN WEIGHTS & MEASURES REQUIREMENTS						
I UNDERSTAND WHAT THE LICENSING OBJECTIVES REQUIRE OF ME						
I HAVE BEEN FULLY TRAINED IN THE DELIVERY REQUIREMENTS						



SHAKESPEARE AVENUE

THE DROVE

MAY TREE ROAD

0m 10m 20m 30m 40m 50m

K.A.D. Licensed O.S. No. 100047482

**K NIGHT**  
**KARCHITECTURAL**  
**AD DESIGN**

181 Kathleen Road  
 Shilling  
 Southamton  
 SC19 5GX  
 t: 023 80 420 938  
 m: 07801 34 64 79  
 e: [ian.kend@hmcpsa.net](mailto:ian.kend@hmcpsa.net)

Client  
**LEWIS & TUCKER**

Title  
 1-1A/3 - 3A  
**SHAKESPEARE AVENUE**  
**ANDOVER SP10 3DR**

Project  
**HM LAND REGISTRY**  
**C/O LEWIS & TUCKER**

Scale  
 1:500@A4

Date  
**DEC 10**

Project no.	Site/Plot	Blk/Floor	Drawn	Rev
KAD	01	A	HMLR	

*Let's design!*

Estimate Number

**73057**

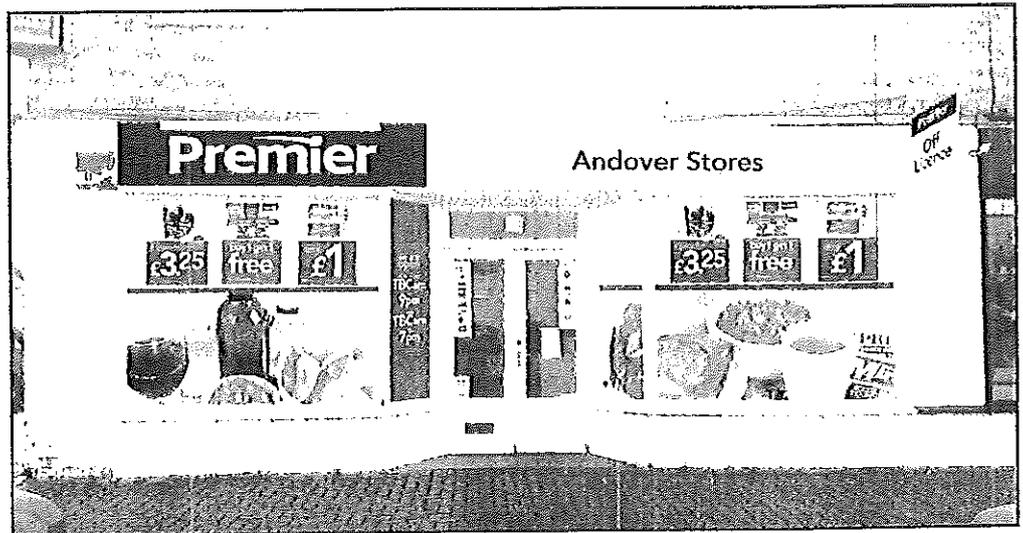
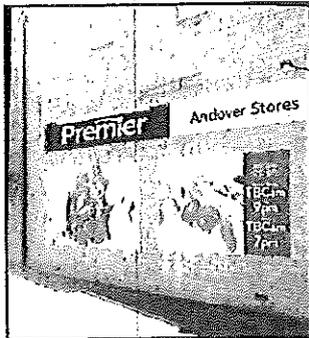
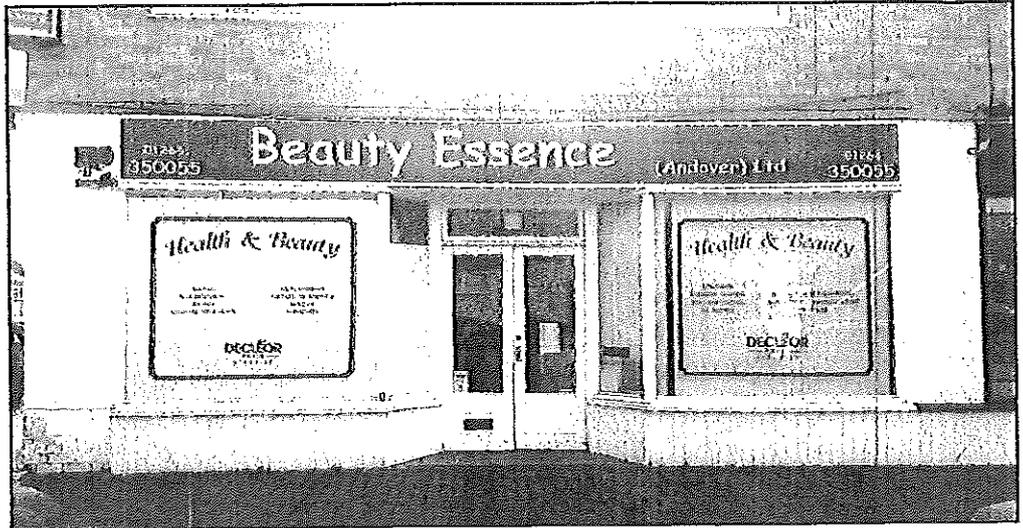
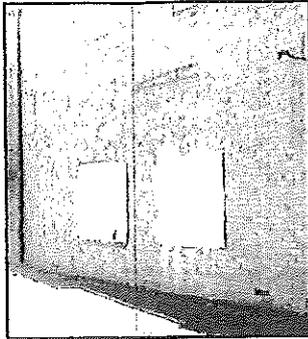
**SUBJECT TO SURVEY**

Version Number

**1**

**8**

**IMPORTANT: Please quote store name and estimate number**



**Centricsigns**  
co.uk

PLEASE NOTE: This visual is to give a general impression of the finished shop only. Scale is approximate and final adjustments are sometimes made.

Title: <b>Premier Andover Stores</b>	Drawn <b>09/04/14</b>
This store's window graphics will be: <b>TBC</b>	Drawn by <b>PG/TM</b>
Notes:	Contact <b>SB</b>

Sign.

Date.

ANDOVER STORES  
 1 SHAKESPEARE AVENUE  
 ANDOVER  
 SP10 3AR.



LINK SHOPFITTING

UNIT 63 BARKING INDUSTRIAL PARK, ALFREDS WAY, BARKING, ESSEX IG11 0TJ  
 TEL: 020 839 2110  
 FAX: 020 839 0737 / MOBILE: 07818 231 355

CLIENT: Mr Koshia

Drawn:

Checked:

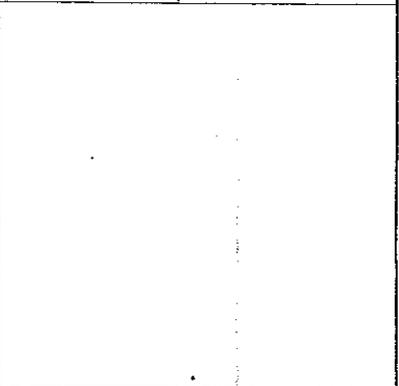
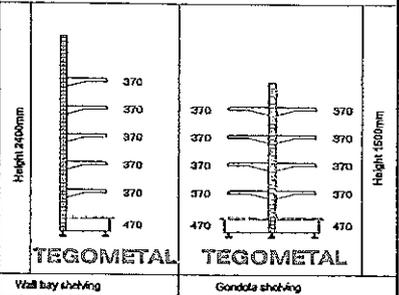
Date:

Date: 04/04/14

Reference: 03 April 14

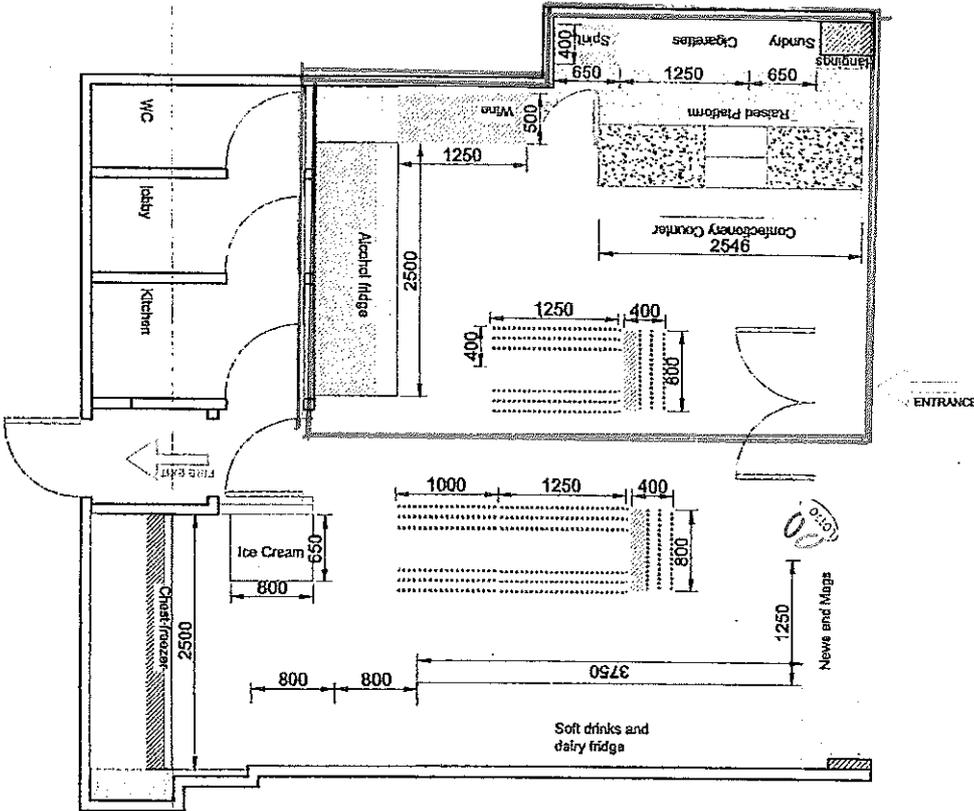
SCALE: 1:50 @A3

Revision: 01



ALL DIMENSIONS MUST BE VERIFIED ON SITE PRIOR TO ANY WORKS TAKING PLACE. THIS DRAWINGS REMAINS THE PROPERTY OF LINK SHOPFITTING AND MAY NOT BE REPRODUCED IN ANY WAY WITHOUT PRIOR CONSENT

DRAWING BY:  
 SAJMIR ZEQAJ



AREA TO DISPLAY ALCOHOL  
 HIGHLIGHTED IN RED

<b>LEGENDS</b>	PROMOTION SHELF	REMOVED SECTIONS	GROCERIES SHELF	SOFT DRINKS AND DAIRY FRIDGE
FREEZER	ALCOHOL	EXISTING	CORNER BOXING	FRUITS AND VEG

## ANNEX 2

### **Andover Stores, 1 Shakespeare Avenue, Andover SP10 3DR**

#### **Agreed conditions**

1. Alcohol shall only be delivered to a legitimate address that is a dwelling or a business premises.
2. A record shall be kept at the licensed premises detailing every transaction that includes delivery of alcohol. This record shall include the name of the delivery driver, time and date of delivery and the name and address of the person making the order. The record shall be made available to Police, Trading Standards officers and Licensing officers on request.
3. The delivery driver shall ensure that for every transaction which has not been pre-paid for by credit card, that photographic ID is produced and that he records the date of birth and the Passport number, photo driving licence number or PASS accredited photo ID number and that these details are corroborated with the original order for alcohol. If the person seeking alcohol is unable to produce acceptable means of identification no sale or supply of alcohol will be made to or for that person. These records shall be made available to Police, Trading Standards officers and Licensing officers on request.
4. After 18.00 hours the maximum amount of alcohol permitted shall be 48 cans or bottles of beer or cider; 12 bottles of wine or alco-pops; 4 bottles of spirits.
5. A written log shall be kept of all refusals to sell alcohol. The Premises Licence Holder shall ensure that the refusals log is checked, signed and dated on a weekly basis. The refusals log will be kept and maintained at the premises and will be available for inspection immediately upon request by Trading Standards, Hampshire Constabulary and any responsible authority. The record of refusals will be retained for 12 months.
6. Staff will be trained regarding appropriate precautions to prevent the sale of alcohol to persons under the age of 18, the signs and symptoms of drunk persons and the refusal of sale due to intoxication. Records will be kept of such training which must be signed and dated by the member of staff who has received that training. All staff will receive refresher training every six months as a minimum and records are to be kept of this refresher training which should be signed and dated by the member of staff who received that training. All training records will be made immediately available for inspection by Trading Standards, Hampshire Constabulary and any responsible Authority upon request. Training records will be kept for a minimum period of two years.

7. For sales of alcohol in the shop there will be a Challenge 25 policy operating at the premises. Challenge 25 means that the holder of the premises licence shall ensure that every individual, who visually appears to be under 25 years of age and is seeking to purchase or be supplied with alcohol at the premises or from the premises, shall produce identification proving that individual to be 18 years of age or older.

Acceptable identification for the purposes of age verification will include a driving licence, passport or photographic identification bearing the “PASS” logo and the persons date of birth. If the person seeking alcohol is unable to produce acceptable means of identification, no sale or supply of alcohol will be made to or for that person.

‘Challenge 25’ posters shall be displayed in prominent positions at the premises.

8. The premises shall have sufficient cameras located within the premises to cover all public areas including outside of the premises covering the entrance and exit. The system will be able to cope with strobe lighting (where used) and all levels of illumination throughout the premises as well as outside areas.

CCTV warning signs to be fitted in public places.

The CCTV system must be operating at all times whilst the premises are open for licensable activity. All equipment shall have a constant and accurate time and date generation.

The recording system will be able to capture a minimum of 4 frames per second and all recorded footage must be securely retained for a minimum of 28 days.

Records must be made on a weekly basis and kept for inspection to show that the system is functioning correctly and that data is being securely retained.

The DPS or premises manager must be able to demonstrate that the CCTV system has measures to prevent recordings being tampered with, i.e. password protected.

There shall be sufficient members of trained staff at the premises during operating hours to be able to provide viewable copies immediately to police on request when investigating allegations of offences or criminal activity. Any images recovered must be in a viewable format on either disc or VHS. Footage supplied in a digital format on CD or DVD will also have a copy of the CCTV system software enabled on the disc to allow playback.

In the event of technical failure of the CCTV equipment the Premises Licence holder/DPS MUST report the failure to the Police Licensing Unit within 24 hours.

- 2 SEP 2014

## ANNEX 3

Licensing Manager  
Legal & Democratic Services  
Test Valley Borough Council

51 Shakespeare Avenue  
Andover  
SP10 3DR

1st September 2014

Dear Licensing Manager

### Objection to New Premises Licence for Retail Sale of Alcohol

I refer to the **application for a New Premises Licence for Retail Sale of Alcohol at the soon to open "Andover Stores", 1 Shakespeare Avenue, Andover, SP10 3DR.**

I object to the granting of this licence.

My grounds for objection are:

1. Sale of alcohol at this location will further promote the on street/on open space drinking by younger age groups in this area. There are three existing nearby off licensed premises. Further availability and inevitable price wars will add to the problem.
2. Sale of alcohol at this location will add to the drinks can littering that despoils this urban area. Empty beer, lager and cider cans are frequently left in heaps on the open space on Silver Birch Road or thrown into the adjacent chapel's car park. Local people are hesitant to collect them for disposal because of the uncertain contents – possibly urine.

Yours faithfully